Office Practicum User Guide

Last Modified on 10/10/2022 1:13 pm EDT

ANYTIME After Hours

Office Practicum EHR

Logins are universal and may be used by any nurse to access OP.

Child and Teen Wellness

Username TNURSE

Password Anytime123!

VAPG

Username TNURSE2

Password Anytime123!

Children's Healthcare Center - CHC

Username TNURSE3

Password Anytime123

OP Support

(800) 218-9916

 Select Opt 2 for support

Child and Teen Wellness Practice ID# 897

Ask to speak to Craig if available

You may also visit https://www.officepracticum.com/supporthub

**Server ID**: danieljlevy.cust.officepracticum.com

Domain: OP

Installation Instructions:

Parallels Install and upgrade. Use this method when installing on a computer for the first time. This will set up Parallels for all users

1. Download Parallels/OP from this link and install 64 bit: https://op.knowledgeowl.com/help/op-cloud-installation-on-a-workstation

2.Enter Username, Password, and Server ID in the three fields

3.Click on "Install for all users"

4.Download Parallels update and install again from this link 64 Bit: https://www.parallels.com/products/ras/download/client/

5.Once the update is installed you can click the Parallels icon and double click the connection. This will open OP and put a shortcut on your desktop**.**
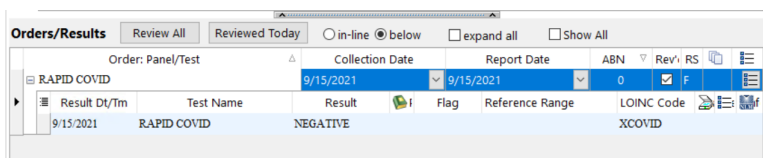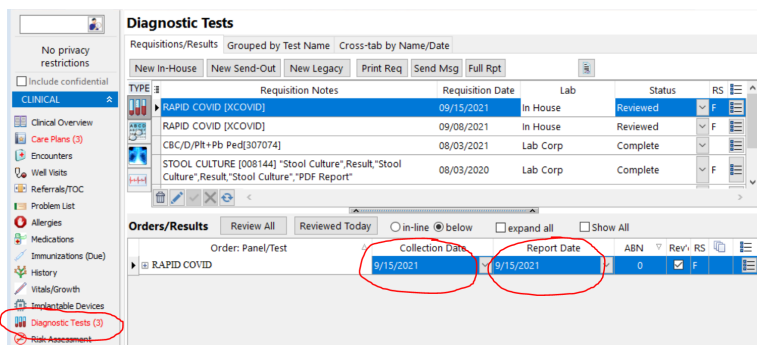
HOW TO FLAG VISITS FOR CHC

1. Select the appointment and click green flag to the right - this will alert the

office staff to confirm appt.
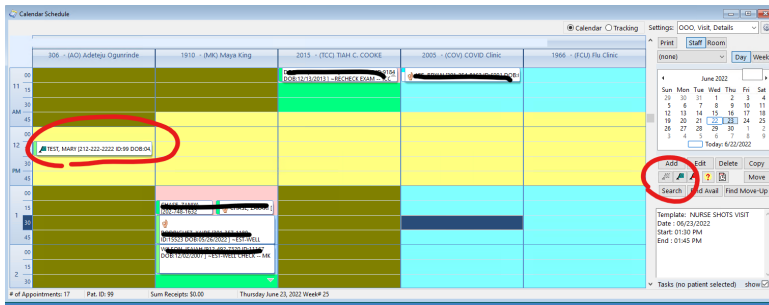
HOW TO VIEW LAB RESULTS IN OP

1. Select Diagnostic Tests
2. Double click one of the blue highlighted areas with date of lab
3. Result will populate below

HOW TO SEE THE PHARMACY FOR ESCRIPTS

1. Double Click Med-to below Purpose
2. Select Status

Medications | Affirm "No Meds" | Mark Reviewed | Print Med List | Interactions | Validate | Med History | Refresh

No active medications

New | Refill | Edit | Delete | Send | e-Cancel | Print ▼ | Lexi | 🔲 | ☐ Current meds only | ☑ Extra notes | 0 | Lin

		Start Date	Chro nic	Status	Prescription	Refills	Days Supply	DAW	End Date	Primary Dx	-Prv	Purpose	Pharmacist Note
⊟ Category : Medication													
▶	☐	02/15/2021	N	DELIVER	albuterol sulfate vial for nebulizer 2.5 mg /3 mL	3		N	03/17/2021		DANIEL	Med - to	Please dispense 2	DE
		Please dispense 2 boxes.											