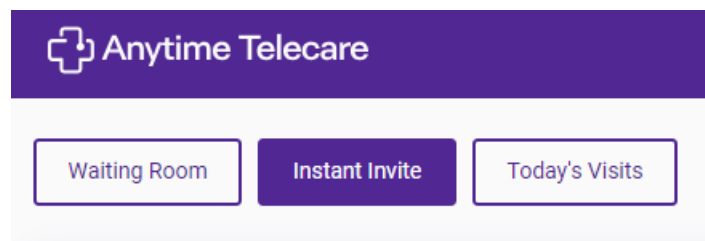# How to add a new patient with Instant Invite

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How to add a new patient with Instant Invite

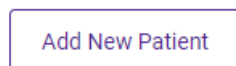- Click on Instant Invite from your homepage
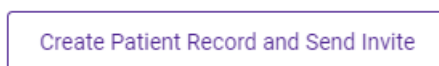

- Enter the patient's information and click search.

- If your search results do not populate with the patient you are looking for, the patient is not registered with your practice.

- Click on Add New Patient to add the patient to your practice

- Complete the form with the required information and click Create Patient Record and Send Invite.

  - The patient will receive an Instant Invite once you add them.

- The patient will be able to join your waiting room with the Instant Invite they received.

- The patient will be able to complete their registration at any time.

    - Anytime Telecare will send a welcome email with a link that will allow them to complete their registration.