

Intracompany Routing

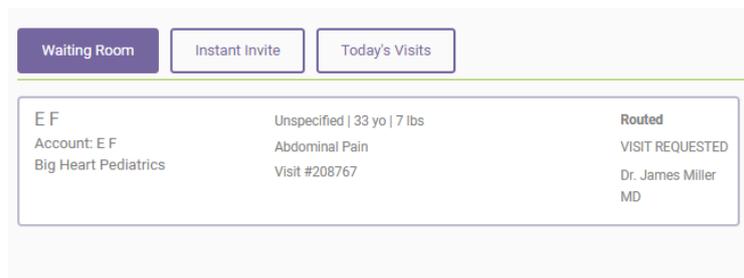
Last Modified on 01/15/2021 1:59 pm EST



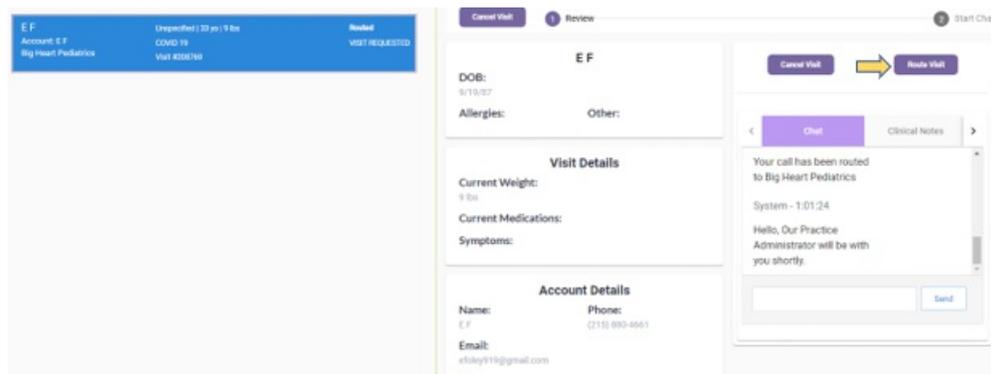
Intracompany Routing

If you have multiple practices within your company, you can now route a patient to a different practice that you are affiliated with by using intracompany routing. Please follow the steps below to use this feature.

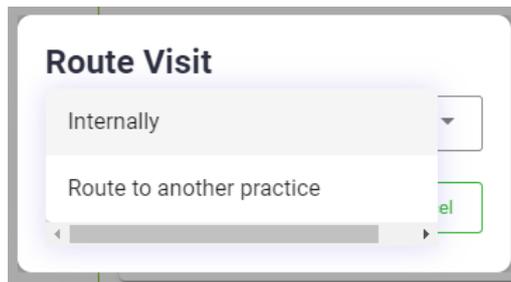
- Select the visit from the waiting room.



- Select Route Visit



- Select Route to another practice



- Choose the practice that you would like to route the visit to. On this screen, you will be able to see the available clinicians and the current number of visits in their waiting room.
 - If the practice does not currently have any available Clinicians, you will not be able to select the practice.

Route Visit

Route to another practice

Intra-Company Office Routing

	Practice Name	Practice Phone	Office Type	Available Clinicians	Waiting Room Count
<input type="radio"/>	Big Heart Urgent Care	2055861947	Urgent Care	3	1

- Once you have selected the correct practice, click Route to Selected Office to send this visit to their waiting room.
- This visit can now be picked up by any available Clinician at that location.