

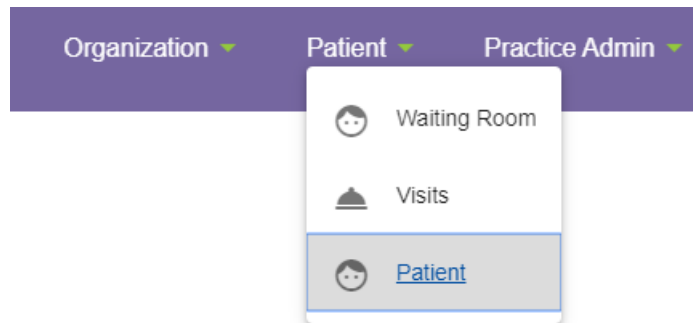
How to Change a Patient's Email Address

Last Modified on 02/16/2021 10:10 am EST



How to Change a Patient Account Email

1. Click on the patient tab and select patient.



2. Type in the patient's name and select the correct patient.

Patient


Practice	First Name	Last Name
Big Heart Urgent Care	Jessica	Test

0 selected / 1 total

3. Click update email under the account holder information.

ACCOUNT EMAIL	JNDAVIS2015@GMAIL.COM
STATUS	ACCOUNT VERIFIED
LAST LOGIN	5/8/20, 9:31 AM

[Send Invite](#) [Update Email](#)




4. Type in the updated email address in both boxes and then click save.

Warning: you are changing the email associated with this account.

EMAIL *

CONFIRM EMAIL *

[Cancel](#) [Save](#)



If an update unsuccessful message appears, please contact the support team at support@anytimepediatrics.com or 615-722-7201