

How to Access Your Revenue

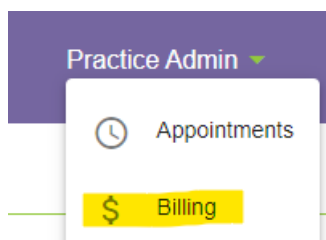
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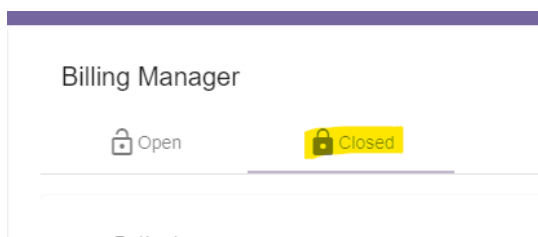
Billing Revenue

Your practice's Billing Administrator can follow these steps through the Anytime Pediatrics platform to locate and download your revenue.

- Log into your Anytime Pediatrics account. Click the practice admin tab and select billing.



- Once you are on the billing manager homepage, click the tab labeled closed.



- Use the tool bar at the top to search through the charges that have been processed.

A screenshot of the Billing Manager search and table interface. At the top, there is a search bar labeled "Patient" with the placeholder text "Filter by patient last name". To the right of the search bar are three dropdown menus: "Date" with "All Time" selected, "Practice" with "All" selected, and "Seen By" with "Anyone" selected. Below the search bar is a table with the following columns: "Patient", "Visit Id", "Clinician", "Action", and "Amount". The table contains one row of data: "01/2020", "111376", "Dr. David Blackwell MD", "Eli Connors", and "Charged via External Billing".

Patient	Visit Id	Clinician	Action	Amount
01/2020	111376	Dr. David Blackwell MD	Eli Connors	Charged via External Billing

- If you are looking for a specific time period, you can search your records using the Date Range feature that is located under the Date tab.

Patient			Date	Practice	Seen By	
Filter by patient last name			All Time	All	Anyone	
Date	Visit Id	Clinician		Patient	Action	Amount
05/01/2020	111376	Dr. David	This Week	Eli Connors	Charged via External Billing	
05/01/2020	111376	Dr. David	This Month	Eli Connors	Charged via External Billing	
05/01/2020	111376	Dr. David	Last 30 Days	Eli Connors	Charged via External Billing	
			Date Range			

Date Range

Select the date range that you want to filter by.

Start Date 📅

End Date 📅

- If you would like to save your files, simply select the download button that is on the bottom of the screen to save your transaction history.

Download